
SECTION HEADING

HIMC 2110: Leadership & Management in Health Information

Description

Leadership & Management in Health Information introduces the basic principles and concepts of leadership, communication and relationships that are needed in a work environment and healthcare facility specifically. Budgeting, staffing and performance management are also studied.

Credits

3

Topics to be Covered

1. Principles of managing employees and relationships
2. Interdepartmental interactions
3. Fundamental leadership skills
4. Ethical standards
5. Workforce training
6. Organizational change
7. Organizational and facility decision making techniques

Learning Outcomes

1. Generate and report employee productivity rates.
2. Create graphical presentation.
3. Demonstrate leadership skills in problem solving and decision making.
4. Identify the impact of organizational change.
5. Identify human resource strategies for organizational best practices.
6. Utilize financial management processes.
7. Examine behaviors that embrace cultural diversity.
8. Identify processes of workforce training for health care organizations.

Credit Details

Lecture: 3

Lab: 0

OJT: 0