## **SECTION HEADING**

## SBMT 2685: Computerized Payroll

## Description

This course covers the process of computerizing business records using payroll software or as part of a complete software package. The student will be able to calculate payroll, print payroll checks, track and pay tax liabilities, and print reports using selected software. The course will focus on setting up, implementing, and maintaining a computerized payroll system for students actively engaging in the ownership and/or management of a small business or new business start-up.

## **Management Credits**

2